

**PARISH COUNCIL MEETING
OF THE PARISH OF MANCETTER**

Minutes of the Parish Council Meeting of the Parish of Mancetter, held on
Tuesday 21st March 2017 commencing at 7.00pm in the Bracebridge Centre, St. Peter's Church, Mancetter.

Present:

Chairman Mr T Hopkins.

Parish Councillors Mr T Benham, Mr J Arrowsmith, Mrs G Forknall,
Mr H Blackburn, Mrs S Healy, Mr B O'Keeffe, Mr B Twining.

County and Borough Councillors Borough Councillor Mrs D Clews.
Borough Councillor Mr M Davis.

Parish Clerk Mrs K Meads.

Assistant Parish Clerk Mrs E Higgins.

Item 1-Apologies

PCSO M Yaqub sent his apologies.

Item 2 – Recording of the meeting

The Chairman, Mr T Hopkins welcomed everyone to the meeting and asked if anyone recording the meeting could make themselves known. There was no recording of the meeting.

Item 3 – Notice of Interest

Mr T Hopkins, Mrs G Forknall and Mr B O'Keeffe declared an interest in Item 16 -Allotments.
Mr J Arrowsmith declared an interest in Item 17 – Footpaths.

Item 4 – Public Question Time

Members of the Public have always been welcome to attend the Parish Council Meetings.
Following a training course attended by Mrs E Higgins, this has now been formalised with a public question time slot at the beginning of each meeting. No members of the Public attended on this occasion.

Item 5 – Minutes of the last meeting

It was unanimously agreed that the draft minutes of the Parish Council meeting held on 24th January 2017 be accepted.

Item 6 – Matters Arising from the Parish Council meeting on 24th January 2017

• **Crown Waste Management – 40,000 Chicken Broiler Factory**

The Hearing took place on 15th February 2017 and lasted two full days including a site visit. Although the Inspector was considered to be fair; members of the public attending felt that the process was too legal with most time being allocated to the Barrister and Solicitor.

Speakers were advised by the Borough Solicitor to send in their reports to the Inspector prior to the Hearing. This resulted in less opportunity to speak as the evidence had already been submitted. A discussion took place around the possibility of further information gathering and analysis.

• **New Development in Church Walk Street Naming**

The proposals for the naming of the new development after a Mancetter World War I Soldier have been agreed by the Borough Council. We are now waiting for consent from Royal Mail. The relatives of Joseph Jacob Cadman are really pleased and it is hoped that a plaque / picture can be unveiled in the new building and a booklet produced explaining the historical significance.

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- **Temporary Travellers Site Update**

The second meeting of the Liaison Group has taken place. Fly tipping has become an issue and costings and risk assessments have been requested. A Freedom of Information request has been made concerning how much public money has been spent to date and a response is awaited. At the next meeting a plan for how to deal with the surface water should be presented.

- **A5 Contact Group**

A document produced by the A5 Contact Group was distributed to Councillors for comment. (Appendix I) The document was supported in principle. A number of points were discussed:

1. Request to reduce the speed limit to 30mph throughout Mancetter Island.
2. Signage improvements particularly from the Tamworth side limiting speed to 30mph if 50mph is retained on the approach to the Island.
3. Encouraging local MP's to raise a question in Parliament concerning Midlands transport Infrastructure
4. Supporting the pursuit of funding to dual carriageway between the M42 and M69 to include the M1.

- **Joint Meeting of Borough, Town and Parish Councils 26th January 2017**

Apart from the difficulties in locating the venue, the meeting tended to focus on local issues concerning Kingsbury and Dordon rather than general concerns. Ansley Parish Council raised a question about changes to development boundaries which was a useful topic for discussion.

- **Northern Area Meeting 6th March 2017**

The Police Crime Commissioner attended and gave a standard presentation to the Group. A verbal apology was received by the Commissioner concerning the delay in responding to a letter from Mancetter Parish Council on the subject of the temporary travellers site. The Northern Area group meetings are struggling for attendees and could be better used as a voice for challenging issues.

- **Defibrillator Project**

Plans to site a defibrillator in the villages of Mancetter and Ridge Lane are gaining momentum. In Ridge Lane, permission has been obtained to install one on the wall of the Chapel building and in Mancetter, the Post Office has been approached. Laurel Gardens was also discussed as a possible site in Mancetter.

Rather than the Parish Council oversee the project due to financial restrictions, it was proposed by Mr J Arrowsmith and seconded by Mr H Blackburn, to approach the WI and Brewery Tap in Ridge Lane and the Memorial Hall in Mancetter to see if they can co-ordinate fundraising. The Parish Council will offer its support, and these organisations can approach the Council for funding under its Grant Making Policy. Councillor Clews will provide details of the First Responders team who manage the Defibrillator in Atherstone Market Square so that additional advice may be obtained.

Item 7 – Report from Police

PCSO Mo Yaqub sent his apologies. No report was received, and as the Area Forum Meeting had also been postponed no statistical information was available. A Parish Councillor had taken photographs and reported the dangerous parking of a coach in Mancetter on 15th March, but had not received any feedback. It was recommended by another Councillor that the Licensing Authority be contacted as the coach driver is responsible for parking legally.

Item 8 – Report from County and Borough Councillors

County Councillor Mr C Clark was not in attendance. Borough Councillor Mrs D Clews stated that on the 15th August 2016 a 6- month notice had been served on Rawn Hill Cottage concerning the unauthorised gate and fencing around the compound. Councillor Clews fed back that the Applicant had made an approach to NWBC to maintain the fencing at a reduced height. In Atherstone, a Tree Preservation Order has now been

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placed on trees at the bottom of Westwood Road. Borough Councillor Mr M Davis reported that an Extra-Ordinary Council Meeting was being held on 22nd March 2017 to discuss some proposed Parliamentary Boundary changes.

Item 9- Any Other Parish Business for discussion

- **WALC Annual Briefing Day 4th March 2017**

Mrs S Healy fed back about the CAVA initiative to organise Consortiums to help manage local projects and how this could be promoted at the Annual Parish Meeting. A discussion then took place around the handover of the Quarry in 2025 and possible uses of the land.

- **Issue list of dates for Parish Council Meetings May 2017 – March 2018**

The list had already been issued to Councillors and will be displayed on the parish noticeboards, website and forwarded to the Police, Borough Council and Area Forum.

They will take place as usual in the Schoolroom of St Peter's Church Mancetter starting at 7pm.

- **To discuss any Grant Applications received**

No Applications have been received.

Item 10 – Correspondence

A full list of correspondence received had been passed to councillors. (Appendix II)

The disappointment at the cancellation of the Area Forum East Meeting was discussed.

Item 11– Planning Matters

The following Planning applications and matters were discussed

- **Activity at the former driving range in Ridge Lane** – The Enforcement Officer has now confirmed that a Planning Application will not be submitted for a new entrance to the caravan and that the land will be restored back to how it was. The caravan is being used for security purposes only and is not a permanent residence.
- **PAP/2017/0101 Foalyard Nurseries Ltd (Little Stars) – Erection of steel storage shed and open play canopy area – No Objection.**

Item 12 – Neighbourhood Plan

The Grants are now completed and the end of grant reports have been sent off. The Consultant has submitted his final invoices and a newsletter explaining the next stage of the plan prior to referendum has been distributed throughout the Parish.

Item 13 – Finance

- **Signing of Payments**

All cheques and bank payments were signed in accordance with the bank mandate.

- **Review Reserves**

The Parish Council Reserves were reviewed and it was agreed to maintain them within the current areas identified.

- **Review of Clerk's salaries**

It was proposed by Mr H Blackburn seconded by Mrs G Forknall and unanimously agreed by the Council, that Mrs K Meads remain on Scale 22 and Mrs E Higgins increase to Scale 17 as of April 2017.

Item 14 – Review of Statutory Documents and Transparency Code

Councillors were asked to advise the Clerks of any changes to their Pecuniary Interests within the parish including property and business investment and membership of organisations. Mrs K Meads explained that it

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was now illegal for any Councillor two months or more in arrears on their Council Tax to vote on parish issues. Since the meeting this point has been further clarified to be applicable only to votes on Precept and Budgets.

The Council's Standing Orders, Policies, Procedures and Risk Assessments were reviewed individually prior to the meeting and no changes were identified.

Mr B Stevenson and Mr R Drakeford will continue to assist Mrs K Meads in monitoring the Risk Assessment for the Cemetery.

As part of the review of the Transparency Code it was decided to only submit draft minutes onto the parish website from now on, as any changes to the draft minutes are clearly recorded as part of the minutes of the following meeting. The previous signed copies will remain on the site in an archive folder.

Item 15– Cemetery and Maintenance

- **Pre-selection of burial plots**

Due to the increase in requests for Pre-selection of burial plots the Clerk will take advice on how best to manage the space within the cemetery. Measuring out what space remains available will be a project undertaken in the near future.

Item 16 – Allotments

All Allotments are let and rents for the year collected and banked. Mr T Hopkins was thanked for collecting the rents once again. A Tree fell down in Storm Doris and was removed by the residents of Ladywood Farm. A letter of thanks was forwarded on behalf of the Council. Mr B Stevenson will be filling in potholes within the allotment site.

Item 17 – Footpaths

A footpaths report had been produced by Mr M Briner which is being looked into. Some rights of way markers will need replacing. It was agreed that linking in with the Quarry who have a volunteering project available will assist in the maintenance work required. The Quarry have also made a financial donation towards the rights of way fund. Mr J Arrowsmith produced a report and some maps of a proposal by a local resident to amend the route of a Public Bridleway. Councillors were asked to consider the details and feedback comments. A site visit will be arranged to look at the proposals in situ.

Item 18 – Publicity

The Clerk advised that a report for the March/April edition of Mancetter Matters had been sent in. It was agreed by Councillors for the Clerks to provide a report for every March edition to explain the precept in monetary terms for each council tax band.

Mr T Hopkins signed a copy for the records.

Item 19 - Date of next meeting: 23rd May 2017- Annual Parish Meeting at 7pm followed by the Annual Parish Council Meeting at 8.30pm.

There being no other business, the meeting was closed at 9.50pm