

**PARISH COUNCIL MEETING
OF THE PARISH OF MANCETTER**

Minutes of the Parish Council Meeting of the Parish of Mancetter, held on
Tuesday 24th July 2018 commencing at 7pm in the Schoolroom, St. Peter's Church, Mancetter.

Present:

Chairman Mr T Hopkins.

Parish Councillors Mr J Arrowsmith, Mrs G Forknall,
Mr H Blackburn, Mrs S Healy, Mr B O'Keeffe.

Borough Councillor Mr M Davis.

County Councillor Mrs M Bell

Assistant Parish Clerk Mrs E Higgins.

Residents Mr P Mann, Mr P Kelly, Mrs L Thomas, Mr C Wheeldon.

Item 1- Welcome and Apologies

Mr T Hopkins welcomed everyone to the meeting and noted apologies from Borough Councillor Mrs D Clews due to illness.

A period of reflection was then observed as a mark of respect for the two people who lost their lives in the Parish in two separate motorcycle accidents earlier this month.

Item 2 – Recording of the meeting

The Chairman asked if anyone recording the meeting could make themselves known. There was no recording of the meeting.

Item 3 – Notice of Interest

Mr T Hopkins, Mrs G Forknall and Mr B O'Keeffe declared an interest in Item 14 -Allotments.

Item 4 – Public Question Time

No specific questions were raised.

Mrs L Thomas wished to observe as a resident of Nuneaton Road concerned with the planning updates for Crown Waste Management and Gladman Developments. **Crown Waste Management had been in touch with the Parish Council and had been invited to the meeting to outline plans for the Chicken Broiler Site but did not attend.** Public opinion is still very much against the building of the Broiler and any alternative options would be carefully considered within the legal framework for Planning Applications.

Mr C Wheeldon also wished to observe the meeting with an interest in speeding issues along Mancetter Road and development along the Canal.

Signed

Date:

Item 5 – Minutes of the last meeting

It was unanimously agreed that the draft minutes of the Annual Parish Council meeting held on 22nd May 2018 be accepted and were signed by the Chairman.

Item 6 – Matters Arising from the Annual Parish Council meeting on 22nd May 2018

- **Parish Councillor Vacancies**

Mr P Mann is eligible to stand as a Parish Councillor and was duly co-opted. Mr Mann signed the declaration book and was issued with a code of conduct and form to disclose Pecuniary Interests.

Mr P Kelly came along to the meeting to observe as he is considering applying for the remaining vacancy. He has received some information from the Clerks and after meeting the Councillors will decide if he wishes to be put forward for co-option.

- **Laurel Gardens Referrals Meeting Update**

Since the meeting in May, Laurel Gardens have undergone a spot inspection. The Parish Council have not instigated this and this will be confirmed in writing to the Management team.

The outcome of the inspection shows confidence in the policies and procedures of the complex and both Laurel Gardens and the Parish Council will work together to update the local community on the safety and security of residents. **Laurel Gardens is not a care home and residents have freedom of movement. Anyone who has any concerns over people in vulnerable situations should contact Laurel Gardens and ask to speak to the Manager Chris Penn on 0370 192 4241 or out of hours on 07764 917330.**

- **Japanese Knotweed update from WALC**

John Crossling from the Warwickshire Association of Local Councils was contacted to discuss the possibility of legal action over the unacceptable timeline of treating this invasive weed in Ridge Lane. After making contact again with David Reilly the North Warwickshire portfolio holder at Warwickshire County Council for Environment issues, on 19th July the Knotweed was finally treated and is on the annual programme for repeat spraying. There is now a dedicated contact at the Highways department to monitor progress and feedback will be requested about the spreading into the hedgerow of the neighbouring farm.

Item 7 – Report from the Police

There was no police attendance or update at this meeting.

Item 8 – Report from County and Borough Councillors

Borough Councillor Mr M Davis informed the meeting that the deadline has now passed for Gladman Developments to submit additional information to Heritage England. Once more information is available he will update the Council. The Borough served notice on the unauthorised encampment on Mancetter Recreation Ground which took place on 19th July 2018 and organised for Streetscape to clean up the area. Security arrangements will need to be reviewed. The Local plan is undergoing inspection and it was explained that the need for a five- year plan of housing stock is being made more difficult by the delays in developers actually building planning applications that have already been approved.

Signed

Date:

County Councillor M Bell asked about implications for highways in the Parish following the two fatal accidents this month. Speeding and traffic volume along Nuneaton Road was raised again as the two flashing speed signs appear to have very little affect. **Councillor Bell will provide contact details of a radar monitoring scheme which could be installed along Harpers Lane / Nuneaton Road to provide the statistical information required to push for change either to the road layout or other traffic calming measures. As we have tragically had a fatality, then Councillor Bell will enquire whether this could be funded by Warwickshire County Council.**

Work has been taking place to provide additional drop kerbs in Mancetter to facilitate disability access around the village. The work near the Blue Boar next to the Arbour Cottages requires more thought as there is a flooding risk.

Next Year has been designated as the year for Health & Wellbeing by the County Council and various initiatives are being planned to take place.

Item 9- Any Other Parish Business for discussion

- **WW1 Commemoration progress**

A working group was formed comprising of Parish Councillors Blackburn, Healy and Mann. They will meet at the Parish office on Monday 30th July at 7.30pm to start putting together the commemorative booklet. Mr H Blackburn and Mrs S Healy will attend a HAT Meeting on Friday 27th July **to link in with the wider commemoration plans for Sunday 11th November 2018 which include a special church service and a candlelit procession round to Mancetter Memorial Hall, for food, music, presentations and a play based upon the experiences of local families throughout the War.**

Mr T Hopkins was given permission to ask a local nurseryman for a quote to provide the two formal floral tributes for Mancetter Village Green and a location in Ridge Lane. A budget of up to £500.00 was proposed by Mr H Blackburn and seconded by Mrs S Healy which had already been earmarked from the reserves.

The Cemetery Contractor and Handyman will refresh the existing 1914 – 1918 display in the Cemetery during the Spring.

Mr J Arrowsmith has a contact who could provide the Council with some Horse Chestnut Trees which could possibly be planted alongside the Commemorative Oak Tree in the Cemetery being organised by the Women's Institute.

- **Siting of a Memorial Bench outside St Peter's Church Mancetter**

The family of the young man who lost his life outside of the Church on the 5th July have asked for permission to erect a memorial bench on the pavement close to the crash site.

The Parish Council would like to propose that rather than siting the bench on the pavement, (where access is required by funeral and wedding cars attending the church and the pavement begins to narrow - which may cause it to be rejected by highways), a memorial bench could be placed above in the closed churchyard near to the tree where the floral tributes are placed. This land is maintained by the Parish Council but we would still have to contact the Coventry Diocese who own the land. The family will be contacted to see if they would like to consider this option.

Item 10 – Correspondence

A full list of correspondence received had been passed to councillors. (Appendix I)

Item 11– Planning Matters and New Applications

- **To agree the membership of the Planning Sub Group formed to comment on Planning Applications.**

It was agreed to review the membership of this group to ensure that a range of feedback can still be obtained in between Parish Council meetings if the need arises, that includes representatives from Mancetter and Ridge Lane. All Councillors will still receive details of all planning matters within the Parish. **The members of the group will be Mr T Hopkins, Mrs S Healy, Mr B O’Keeffe and Mr P Mann.**

The following Planning applications and matters were discussed

- **PAP/2017/0278 Gladman Developments Ltd** – The deadline has now passed for submission of extra details to Heritage England. Borough Councillor Mr M Davis will look to update the Council with any developments.
- **PAP/2018/0050 Land Adjacent to Fir Tree Paddock – Amendments of planning/appeal conditions** – Awaiting information.
- **PAP/2018/0291 16 Church Walk** – Erection of Garage – **Granted**
- **PAP/2018/0297 6 Ramsden Road** – Two Storey Side Extension – **Granted**
- **PAP/2018/0311 88 Mancetter Road** – Loft Conversion – **No Objection**
- **PAP/2018/0317 Oak Tree Farm Quarry Lane Mancetter** – Building of a Two Storey Bungalow – **Application Withdrawn**

- **PAP/2018/0378 Wathen Grange Church Walk Mancetter** – Change of use from school to Four Bedroomed House – **This building is identified in the Mancetter Adopted Neighbourhood Plan as a building of special interest as it is the original building that contained Mancetter First School.**

The Council are aware that the existing school on site is doing well and does not have plans to move so are surprised to receive this application. A change of use would affect the continuation of this facility. Providing that no alterations were made to the outward appearance of the building and the school were fully consulted then this application could be considered.

- **PAP/2018/0384 The Bungalow Ridge Lane** – Retrospective Application for Change of Use of land from Residential to a split between Residential and Class B1 Business use – **This site has operated in the past as a business premises so providing that access to the site remains the same and any new building work or additional parking is on the existing footprint then the Parish Council has No Objection.**
- **PAP/2018/0438 Greensleeves Quarry Lane Mancetter** – Erection of a Single Storey Extension and Porch – **No Objection.**
- **PAP/2018/0411 Cherry Blossom Barn Atherstone Road Hartshill** – Erection of New Dwelling on the site of the stables – Further information required on site access and proposed business plan prior to submission of comments as this is a rural site.

Photographs of activity along the canal close to Bridge 34 have been supplied to the Parish Council and the Enforcement Officer at the Borough Council along with the Canal and Rivers Trust will be asked to investigate and feedback their findings to the Council.

Signed

Date:

Item 12– Finance

- **Signing of Payments**

All cheques and bank payments were signed in accordance with the bank mandate.

- **Payment of Grant to Beeline**

The Accounts and details of number of users in the Parish have now been supplied by Beeline and the payment of a £200.00 donation was authorised by the Councillors as per the minutes of the 22nd May 2018.

Item 13– Cemetery and Maintenance

- **To Consider a policy on the refund of Pre-Selected Burial and Cremation Plots**

A plot holder has enquired whether they can sell their preselected plot back to the parish council due to a change in family circumstances.

A draft policy was proposed to the Councillors which was approved in principle, subject to the setting of an administration fee. The Policy will be signed off at the September Meeting.

- **Update on replacement of shed roof in cemetery**

An Allotment holder has kindly donated some box profile and along with the help of another allotment tenant this has been delivered. A letter of thanks will be sent to both people concerned. The existing shed roof will be carefully dismantled, bagged, sealed and taken to the tip by the Parish Handyman.

Item 14 – Allotments

- **Update on Burning of unauthorised waste**

A complaint had been received by the Parish Council concerning the burning of waste creating black smoke blowing in the direction of houses in Ridge Lane. The Allotment Holder in question was contacted and the complainant informed of the action taken.

It was agreed to discuss at the September meeting the one-off provision of a skip for allotment holders to use, to dispose of unburnable materials including items such as broken glass, plastics and metals. Tyres would not be included as these should not have appeared on site.

Item 17 – Publicity

- **Feedback from Mancetter Matters Editors**

Councillors were updated on the response from the Editors in relation to Publicity published in the May/June Magazine. The article will be republished and the reference to Church and Village Magazine re-instated.

- **Article for Mancetter Matters July/August 2018**

As this is being republished from the previous issue there was no need to sign a copy for the records.

Item 18 - Date of next meeting: Tuesday 25th September 2018 at 7pm.

As there was no further business the meeting closed at 9.40pm.

Signed

Date: