

**PARISH COUNCIL MEETING  
OF THE PARISH OF MANCETTER**

Minutes of the Parish Council Meeting of the Parish of Mancetter, held on  
Tuesday 27<sup>th</sup> November 2018 commencing at 7pm in the Schoolroom, St. Peter's Church, Mancetter.

**Present:**

**Chairman** Mr T Hopkins.

**Parish Councillors** Mr J Arrowsmith, Mr H Blackburn, Mrs G Forknall,  
Mrs S Healy, Mr P Kelly, Mr P Mann.

**County Councillor** Mrs M Bell.

**NWBC Community Development Team** Mr E Ross

**Assistant Parish Clerk** Mrs E Higgins.

**Item 1- Welcome and Apologies**

Mr T Hopkins welcomed everyone to the meeting and noted apologies from Borough Councillors Mr M Davis and Mrs D Clews, Clerk Mrs K Meads and PCSO M Snape. These apologies were accepted. Parish Councillor Mr B O'Keeffe was absent due to work commitments.

**Item 2 – Recording of the meeting**

The Chairman asked if anyone recording the meeting could make themselves known. There was no recording of the meeting.

**Item 3 – Notice of Interest**

Mr T Hopkins and Mrs G Forknall declared an interest in Item 14 -Allotments.

**Item 4 – Public Question Time**

There were no members of the public present. The Council are aware of community plans to fundraise for a defibrillator at the Blue Boar Inn in Mancetter following the tragic death of a customer. Defibrillators are situated outside of Laurel Gardens in Mancetter and at the Chapel in Ridge Lane. Mr J Arrowsmith will explain to those fundraising that it will be possible to apply for a grant of up to £200 towards the cost by accessing the Parish Council Grant Making Policy. Mr E Ross from the NWBC Community Development Team attended the meeting and gave details of two community cinema events in December being held at Mancetter Memorial Hall. On 11<sup>th</sup> December there will be a Dementia Friendly showing of "White Christmas" and on 16<sup>th</sup> December a family focused screening of "The Polar Express".

**Item 5 – Minutes of the last meeting**

It was unanimously agreed that the draft minutes of the Parish Council meeting held on 25<sup>th</sup> September 2018 be accepted and were signed by the Chairman.

Signed

Date:

**Item 6 – Matters Arising from the Parish Council meeting on 25<sup>th</sup> September 2018**

- **Radar Monitoring along Harpers Lane / Nuneaton Road.**

As Hartshill Parish Council are still waiting for the results of their recent survey to be decoded it was decided to place this item on hold until feedback is available.

The Police were going to try and provide some wheelie bin stickers with 30 Mile an hour warning signs and also look at providing the opportunity for residents to train up on speed enforcement. Mr E Ross from the Community Development Team will see if he can source the stickers to distribute to residents and also speak to the newly appointed officer for Speed Awareness about the possibility of training. A discussion took place about placing cut outs of children (as are seen by schools) to deter speeding and also adding 30 mile an hour signs to the lamp posts.

- **Feedback from the Police Crime Commissioner on Police Resources**

*At the Mancetter Parish Council meeting held on 25<sup>th</sup> September 2018 the Council discussed several concerns which require enforcement from the Police in order to address issues for our local residents.*

*The Parish Council is acutely aware of the enormous pressure on resources and appreciate that a recruitment drive is taking place but are finding it increasingly difficult to reassure members of the public as they just feel that nothing ever changes or gets done.*

*There is a feeling amongst our Parishioners that most of the Police Resources in terms of manpower are allocated to South Warwickshire and that North Warwickshire does not receive the support that it deserves. Please can you supply us with a breakdown of the number of Police available by area so that we can try to alleviate the suspicion of inequality and a North / South divide.*

We have received the following response from the North Warwickshire Safer Neighbourhoods Senior Officer:

*'There are around 540 police officers within Local Policing in Warwickshire. Around 100 of those are in roles that do not have specific geographical areas of responsibility as they service the whole county.*

*Of those remaining they include the Patrol teams, SNT and Investigations.*

*There is a very approximate resource split between all of these teams of 55% of resources being based in North Warwickshire (North Warks Borough, Nuneaton & Bedworth and Rugby) and 45% within South Warwickshire (Warwick and Stratford Boroughs).'*

It was agreed at the meeting to ask NWBC to invite the Chief Constable and Police Crime Commissioner to the planned joint meeting of NWBC and Town and Parish Councils due to be held in January at the Council Chambers, as enforcement is an issue facing all towns and villages in the area.

Signed

Date:

- **Name for Housing Development in Ridge Lane**

The original suggestion of “Tom Piper Close” cannot go ahead as it has not been possible to find any living descendants in order to give permission for the name to be used.

It was therefore agreed to suggest that the development be named “Piper Close” or if this is too similar to Pipers Lane then “Remembrance Close” in recognition of the fallen of Ridge Lane as this is the centenary year of the armistice.

**Item 7 – Report from the Police**

There was no report available at the meeting.

**Item 8 – Report from County and Borough Councillors**

County Councillor M Bell updated the Council on the planning application by Gladman Developments Ltd. The NWBC Planning department are awaiting a second opinion from Historic England, as an appeal case has been rejected recently on the basis of the development being too close to a Scheduled Ancient Monument and this may have implications for development in Mancetter.

On behalf of Mrs D Clews, Councillor Bell fed back that the consultation on the demolition of Wathen Grange School will be asked to go before the Planning and Development Board and a site visit arranged rather than be dealt with by a Planning Officer. The building is listed in the Mancetter Parish Adopted Neighbourhood Plan and concerns were raised over what is planned for the site due to its location on the junction of several busy roads and the parking problems already experienced. Members of the Public are encouraged to write in to the Borough Council with concerns individually.

Mr M Davis is standing down as a Borough Councillor at the next election and the Parish Council would like to thank him for his support over the years and wish him the very best for the future.

**Item 9- Any Other Parish Business for discussion**

- **Feedback from WALC (Warwickshire Association of Local Councils) AGM 17<sup>th</sup> September 2018.**

This year due to the cancellation of the briefing day, it was decided to combine the AGM and training together which worked well as a format. A presentation was delivered entitled “The Voice of the Councillor” by Rachel Wall and contains some interesting information which Councillors are encouraged to read. A copy can be found on the internet.

Although WALC are keeping their membership fees the same, NALC (National Association of Local Councils) are increasing their prices by 1.9%

The term “Chairman” will continue to be used rather than “Chair”. The rules for co-option now allow the committee to co-opt a person with specialist skills/knowledge, but they would have no voting rights. The role of technology in distributing and obtaining information will continue to play an ever-increasing part in the work of Parish and Town Councillors.

- **Feedback from SARVAL Meeting (Formerly Demulders) 23<sup>rd</sup> October 2018.**

The hot weather this summer caused a breakdown of the filter bed releasing unacceptable odours into the community. DEFRA were involved and have praised the prompt action taken by SARVAL to try and address the problem. Lorries being held up in traffic added to the odour issues but the cost of transporting the offal in refrigerated lorries is prohibitive. The construction of a second Bio Bed will be looked into and the plant have tried to balance their environmental responsibilities within a challenging financial market.

### **Item 10 – Correspondence**

A full list of correspondence received had been passed to councillors. (Appendix I)

It was agreed that Mr T Hopkins and Mrs S Healy will attend the community session of the interview process for a new vicar at St Peter's Church in Mancetter on Tuesday 4<sup>th</sup> December 2018 at 5pm.

### **Item 11– Planning Matters and New Applications**

**The following Planning applications and matters were discussed**

**Despite a request for feedback there was no update available from the Enforcement Officer on the planning issues raised at the last meeting.**

#### **Previous Applications**

- PAP/2017/0278 Gladman Developments Ltd – **See County Councillor Report**
- PAP/2018/0050 Land Adjacent to Fir Tree Paddock – Amendments of planning/appeal conditions – **Still Awaiting information.**
- PAP/2018/0384 – Retrospective Application for Change of Use of Land at The Bungalow Ridge Lane from Residential to a split between Residential and Class B1 Business use – **Granted.**
- PAP/2018/0466 – 22 The Spinney - First Floor Side Extension – **Granted.**
- PAP/2018/0452/0453 Listed Building Application Manor Farm House Quarry Lane Mancetter – Front Entrance Porch – **Granted.**
- PAP/2018/0519 – 42 Harpers Lane Mancetter – **Granted.**
- PAP/2018/0384 – Retrospective Application for Change of Use of Land at The Bungalow Ridge Lane from Residential to a split between Residential and Class B1 Business use – Additional Amendments -**Granted.**

#### **New Applications**

- PAP/2018/0565 – 6 Harpers Lane – Two Storey Rear Extension and Dormer Roof Extension – **No Objection.**
- PAP/2018/0597 – Manor View Quarry Lane – Work to trees protected by a TPO – **Granted.**
- PAP/2018/0549 – Certificate of Lawfulness for 19 The Coppice – **Withdrawn.**
- PAP/2018/0629- Land East of Kirby Glebe Farm – Change of use of land to use as a caravan site for 4 families / 2 caravans / 2 amenity buildings- **Objection as there are sufficient Traveller pitches in Mancetter Parish.**

- PAP/2018/0630 – Mancetter Manor – Work to trees protected by a TPO – **No Objection**
- PAP/2018/0644 – 19 The Coppice – Single Storey Sunroom Extension – **No Objection**
- PAP/2018/0671 – 21 Mancetter Road – Remove Garage replace with Detached Workshop/Replacement Porch and Two Storey Bays to Front Extension – **No Objection providing the workshop is for private and not commercial use.**
- PAP/2018/0660 – Wathen Grange School – Consultation on Demolition – **See County Councillor Report.**

#### **Item 12– Finance**

- **Signing of Payments**  
All cheques and bank payments were signed in accordance with the bank mandate.
- **Signing of Bank Mandate by Councillor Kelly**  
Mr P Kelly signed the Bank Mandate which now means that all eight Parish Councillors are able to sign off on cheques and bank payments.
- **Budget 2019 – To examine and approve the Parish Council Budget for the next financial year.**

All Councillors had received a copy of the draft budget prior to the meeting. The Budget was approved in principle and will be finalised in January subject to the information on the tax base for agreeing the precept. In addition to the draft budget, a sum of £2,000 towards a new website and £500 for the promotion of heritage were agreed by all Councillors present. Enquiries will be made into investigating a website provider that has worked with Parish and Town Councils and other local authority websites will be looked at.

#### **Item 13– Cemetery and Maintenance around the Parish**

- **To Review the Contracts for the Cemetery Maintenance Contractor and Parish Handyman**

It was agreed to renew the Contracts for the Cemetery Maintenance Contractor and Parish Handyman for a further two years at the same rates as the previous contract. The Parish Council supports local business by using contractors who live within the Parish. A meeting will be set up with both parties to discuss working arrangements.

#### **Item 14 – Allotments**

- **Update from Meeting held on 18<sup>th</sup> October 2018**

A meeting of allotment holders was held in Ridge Lane Chapel on 18<sup>th</sup> October 2018. Some allotment holders had expressed a wish to form an Allotment Association and had approached the Parish Council to consider leasing the Allotments directly from the Council. Mr H Blackburn and Mrs K Meads attended the meeting on behalf of the Parish Council but left early as it became clear from the discussions that more thought to cost and insurance implications was needed. Since the meeting it has been decided not to form an association or request to lease the land for the time being.

- **To consider the funding of an additional skip for allotment waste**

It was proposed by Mr H Blackburn and seconded by Mr J Arrowsmith to approve the quotation from ABS Skips of £60 transport plus £145.00 per ton cost for an additional 8 cubic yard skip for non - hazardous material. This should then clear the site of waste left by previous tenants, and as before, will be placed on site at a date when a Councillor can be present to oversee the delivery and location.

### **Item 15 – Footpaths**

- **Footpaths Report**

Mr J Arrowsmith is working on the latest report and will produce a schedule of works needed.

- **Footpaths Contract**

Graham Wale from Greenways Garden Services has decided not to renew the contract for Rights of Way clearance work. The final invoice has been submitted and approved for payment and a letter of thanks will be sent for all of his hard work over the past few years.

Mr J Arrowsmith will assist the Clerks in the information required to put out this work to tender and again where possible priority will be given to local businesses.

### **Item 16 – Publicity**

- **Article for Mancetter Matters December / January 2018/2019**

A copy of the article for the Mancetter Matters magazine was signed for the records.

### **Item 17 - Date of next meeting: Tuesday 22<sup>nd</sup> January 2019 at 7pm.**

As there was no further business the meeting closed at 10.05pm.