

MANCETTER PARISH COUNCIL

RISK ASSESSMENT OF CEMETERY 2016

Area	Who is at Risk	Level	Control ( <i>and agreed improvements</i> )
<b>Benches</b>	Public, Contractors, Mourners	L	See Parish Document – Benches in Cemetery
<b>Overhanging Trees and Shrubs</b>	Public, Contractors, Mourners	M	Cemetery maintenance constantly reviewing
<b>Paths, steps, slabs, kerbstones</b>	Public, Contractors, Mourners	M	Annual Inspection report of Cemetery Maintenance Contractor. Regular monitoring of condition by Parish Handyman
<b>Glass vases, Ceramic Ornaments, Hand tools</b>	Public, Contractors, Mourners	L	See Parish Document – Cemetery Rules. Removal of non-approved items from time to time.
<b>Handrails</b>	Public, Contractors, Mourners	M	Annual Inspection report of Cemetery Maintenance Contractor. Regular monitoring of condition by Parish Handyman
<b>Cemetery Storage Shed</b>	Public, Contractors, Mourners, Children.	M	Annual Inspection report of Cemetery Maintenance Contractor. Ensure shed and contents are secured at all times.
<b>Monuments</b>	Public, Contractors, Mourners	L	See Inspection/Testing Procedures for Churchyard and Cemetery of Mancetter. Document Managing the safety of Burial Grounds Memorials, (Ministry of Justice Published Jan 2009)
<b>Graves at Burials</b>	Mourners and staff	M	See Grave digging Policy
<b>Interment in incorrect burial / cremation plot</b>	Mourners, Parish Clerk	L	Statutory Procedures for recording deaths and interment.
<b>Walls, Fences and Gates</b>	Public, Contractors, Mourners	M	Annual Inspection report of Cemetery Maintenance Contractor. Regular monitoring of condition by Parish Handyman

This risk management paper was considered by the Council on 14<sup>th</sup> March 2016 and will be reviewed again in [12 months]