

**PARISH COUNCIL MEETING  
OF THE PARISH OF MANCETTER**

Minutes of the Parish Council Meeting of the Parish of Mancetter, held on  
Tuesday 22<sup>nd</sup> November 2016 commencing at 7.00pm in the School Room, St. Peter's Church, Mancetter.

**Present:**

<b>Chairman</b>	Mr T Hopkins
<b>Parish Councillors</b>	Mr T Benham, Mrs S Healy, Mr J Arrowsmith, Mrs G Forknall, Mr B O'Keeffe, Mr B Twining
<b>County and Borough Councillors</b>	Borough Councillor Mrs D Clews
<b>Parish Clerk</b>	Mrs K Meads
<b>Assistant Parish Clerk</b>	Mrs E Higgins
<b>Members of the Public</b>	Rev T Tooby, Mr T Clews, PCSO M Yaqub

**Item 1-Apologies**

County Councillor Mr C Clark and Borough Councillor Mr M Davis gave their apologies.  
Parish Councillor Mr H Blackburn was absent due to illness.

**Item 2 – Recording of the meeting**

The Chairman, Mr T Hopkins welcomed everyone to the meeting and asked if anyone recording the meeting could make themselves known. There was no declared recording of the meeting.

**Item 3 – Notice of Interest**

Mr T Hopkins Mrs G Forknall and Mr B O'Keeffe declared an interest in Item 15-Allotments.

**Item 4 --Approval of draft minutes of the Meeting of 27<sup>th</sup> September 2016**

It was unanimously agreed that the draft minutes of the Parish Council meeting of 27<sup>th</sup> September 2016 be accepted.

**Item 5– Matters Arising from the Parish Council Meeting on 27<sup>th</sup> September 2016**

- **New Development next to Laurel Gardens**  
Cllr D Clews fed back that upon examination no bats had been found on site. Concerns over future parking have been raised with the Contractors and will be monitored.
- **Temporary Travellers Site**

An appeal against the Judge's decision has been rejected so the site will go ahead. The Parish Council have written a letter stating that we will not accept any liability for any future issues.

- **Gramer Charity Wall**

Mrs K Meads spoke with Mrs S Drakeford who has managed to locate a copy of the Last Will and Testament of James Gramer. Within the will it confirms that a legacy was granted to build cottages including a boundary wall on the former orchard. It would appear that the Parish Council have no liability for maintaining the wall.

- **Training places 2<sup>nd</sup> December 2016**

Mr J Arrowsmith Mr T Hopkins and Mr B O’Keeffe are unable to attend. All other Councillors and Clerks will be attending the Planning Briefing course at Mancetter Memorial Hall.

#### **Item 6 – Report from Police**

PCSO Mo Yaqub is now the contact for the area of Mancetter Parish. He is regularly walking and cycling around the area visiting shops and businesses and has attended the Mancetter Big Day Out and Outwoods School Fair. Some security cameras have been installed in Findley Close and Manor Road, and work is ongoing to look at the drug issues in Mancetter and Ridge Lane. Mrs S Healey asked if he could monitor the parking in Mancetter particularly when work on the new development starts. He was thanked for attending the meeting as it is positive to be able to reassure people of a police presence.

#### **Item 7 – Report from County and Borough Councillors**

Borough Councillor Mrs D Clews reported that no bats had been found at the site of the old shops. Once the utilities have been disconnected then a date will be looked at for demolition. The Chicken Broiler Appeal will be a Public Hearing at the Council Offices over one or two days. The Agenda will only be available on the day. Cllr Clews will meet Cllr Davis and the Planning Department to look at the way forward. Cllr Clews and Mr T Clews then left the meeting. County Councillor Mr C Clark sent a report stating that a review of the guidelines for safe walking routes will be taking place. He has also been running a petition against turning off the Street Lights in the Parish. Another 100 signatures will mean that the petition will need to be formally acknowledged by the County Council.

#### **Item 8 – Parish Office**

- **Telephone Line**

After many phone calls, e-mails and a week’s downtime; the Parish Office telephone has now been installed at the Memorial Hall. The telephone number will remain the same.

- **Broadband**

The new Broadband Router has been installed to separate out the WIFI and the cost split between all parties. A larger aerial was added to boost the signal.

#### **Item 9 – Any other Parish Business for Discussion**

- **Grant Applications**

No applications have been received.

- **Chicken Broiler Appeal**

Rev T Tooby the Chair of the Chicken Broiler Action Group wanted to thank the Parish Council for its support throughout the campaign. He wanted to know what the next step was concerning the Appeal. Mr T Hopkins stated that the Neighbourhood Plan highlighting future development will be promoted. An Odour Specialist has been appointed by NWBC. A meeting will take place on 24<sup>th</sup> November at 7.30pm to discuss how to proceed, with a view to calling a public meeting in January. Mr T Hopkins and Mr J Arrowsmith will attend. Rev T Tooby then left the meeting.

- **NWBC Local Plan**

Councillors had been notified of the Consultation dates although it was noted that the timescale was fairly short. Mrs S Healey took a copy of the Draft Local Plan and will complete the consultation form. Areas of concern for Mancetter Parish are mainly centred upon the development of MIRA and the increase in Traffic along the A5 corridor.

- **A5 Contact Group**

Meetings have taken place also involving Hinckley concerning the issues experienced by all councils along the A5, in particular at the Woodford Lane Junction. Mr T Benham suggested looking at a traffic island but there are restrictions about reducing the speed of flow on major roads. Cllr Clark will be asked to check that the signage on the approach to the Mancetter Island is highlighting the correct distances.

- **WALC Annual Meeting**

The Chief Executive of Warwickshire County Council stated that £34 Million worth of savings will need to be made which will inevitably lead to services being cut. Hopefully a budget will be arrived at by February 2017. Warwickshire decided not to join the West Midlands Greater Authority but will be looking at Partnership working in housing development. Parish Councils will be encouraged to apply for grants to take on some services although ongoing funding may be an issue as a cap on precepts is likely.

- **Parishioner Issues**

A list of issues raised by Parishioners were discussed at the meeting and will be forwarded to the relevant departments to be looked into. These included Street lights, road surfaces, manholes, road sign frames, Kerb stones in the Cemetery and an overgrown verge.

## **Item 10– Correspondence**

- A full list of correspondence received had been passed to councillors. (Appendix I)
- On the 26<sup>th</sup> January 2017, a joint meeting will be held between NWBC and the Parish Council. Questions to be asked include the timetable for Neighbourhood Plan submission and Bins being left blocking pavements and driveways. Arrangements for new Business Rates and the Transition Grant will also be raised.
- The Telephone boxes within the Parish will be removed next year.

## **Item 11- Planning Applications/ Matters**

The following applications were discussed:

- Land adjacent to Fir Tree Paddock – **Mrs E Higgins attended the appeal hearing on 18<sup>th</sup> October representing the Parish Council. We are awaiting the decision of the Planning Inspectorate.**

- PAP/2016/0499 Network Rail – Temporary Compound Nuneaton Road – **Work has begun on the Compound and the difficulties with the traffic lights were noted.**
- PAP/2016/0544 Holly Lodge Nuneaton Road – Single Storey Rear Extension – **No objection**
- PAP/2016/0567 White Gate Farm – Replacement of Temporary Agricultural tied building with Permanent Agricultural tied building – **Comments noted by Planning Officer**
- PAP/2016/0410 Kirby Glebe Farm Atherstone Road Hartshill – Change from Agricultural to Residential dwelling – **Application not supported.**

On Saturday 19<sup>th</sup> November 2016 Digger activity on the Parcel of land which was formally the driving range at Purley Chase Golf Club had been noted. After liaising with the Quarry, the Enforcement Officer has been contacted.

## **Item 12 – Finance**

- **Signing of Payments**  
All cheques and bank payments were signed in accordance with the bank mandate.
- **Budget and Precept 2017**  
The Precept cannot be agreed until the Parish Council receive details of the tax base and the transition grant. The proposed figures for the budget were examined and the salary costs of the Clerks raised. These costs are higher for the next financial year to facilitate the CILCA training of the Assistant Clerk and will reduce in the future. References to Fasthosts will be changed to Adobe and the Parish Grants will be taken from the Reserve List.

Income will reduce and Mr T Hopkins recommended that Councillors look carefully at the proposal for Option C. A newsletter explaining the precept decision will be sent out once the decision is made.

- **Complete new Bank Mandates**  
Additional Councillors were added on to the Bank Mandate in order to ensure that cheques and payments can be signed off in accordance with its instructions.

## **Item 13 – Neighbourhood Plan**

- **Submission of Neighbourhood Plan to NWBC**  
After the Clerk sent through some additional information, The Mancetter Parish Neighbourhood Plan has now been submitted to North Warwickshire Borough Council and will go before the Planning and Development Board on 12<sup>th</sup> December 2016.
- **Review of Planning Grants**  
It was agreed that the Final Grant application for £1050 will be made and whatever money is not spent up to 31<sup>st</sup> March 2017 will be returned at the end of the Financial year.

## **Item 14 – Cemetery and Maintenance – Review of Contracts**

A review of the contracts for the Cemetery, Footpaths and Handyman has taken place. It was proposed to renew the contracts for Mr R Drakeford, Mr B Stephenson and Mr G Wale for another two years, proposed by Mrs S Healey and seconded by Mr J Arrowsmith with unanimous approval from the other Councillors. The Parish Council have received many positive comments about the standard of work and endeavour where possible to use local people and businesses from within the parish.

A discussion took place about Kerb edges within the newer part of the Cemetery. Since 2011 Plot holders have signed a copy of the Cemetery rules stating that edging is not permitted. As graves from pre - 2011 are re-opened people will be asked to remove the edging. Permission will not be given retrospectively.

**Item 15 – Allotments**

Three people are now on the waiting list to be Allotment holders. Mr T Hopkins will ask if there are any current holders who may wish to reduce the size of their plots.

**Item 16 – Publicity**

The Clerk advised that a report for the December 16 / January 17 edition of Mancetter Matters has been sent in.

Mr T Hopkins signed a copy for the records.

**Item 17 - Date of next meeting.** 24<sup>th</sup> January 2017

There being no further business Mr T Hopkins closed the meeting at 9.45pm.