

MANCETTER PARISH COUNCIL
Minutes of the Parish Council Meeting, held on
Tuesday 24th July 2012, commencing at 7 p.m.
in the School Room, St. Peter's Church, Mancetter.

Present:

Chairman

Mr T Hopkins

Parish Councillors

Mrs J Marshall, Mr H Blackburn,
Mrs J Mawson, Mrs S Healy, Mr M Hopkins.

Borough Councillors

Mrs L Freer

Parish Clerk

Mrs K Meads

Public

Nine members of the public were present

Item 1-Apologies

Mr B Hamson – Holiday
Mrs C Fox, Mr M Davis, PCSO A Wynder.

Welcome

The Chairman opened the meeting and welcomed all present.

Item2-Declaration of Interest

Both Mr T Hopkins and Mrs J Mawson declared an interest in Item 12-Allotments.

Mr M Hopkins declared an interest in Item 15 – Diamond Jubilee

Mrs J Marshall declared an interest in Item 16 – Ridge Lane Community Room

Item 3a-Approval of minutes of the Annual Parish Meeting of 22nd May 2012

The minutes of the Annual Parish Meeting were approved and signed by Mr T Hopkins.

Item 3b-Approval of minutes of the Annual Parish Council Meeting of 22nd May 2012

The minutes of the Annual Parish Council Meeting were approved and signed by Mr T Hopkins.

Item 3c- Matters arising from the Annual Parish Council Meeting of 22nd May 2012

Mr T Hopkins stated that matters arising from the previous meeting would be covered by Agenda items to follow.

Mr T Hopkins requested that

Agenda item 10a – Footpaths and Public Rights of Way-Footpath AE96

be brought forward for discussion with members of the public.

Members of the public attended the meeting regarding the deterioration of this footpath, which has become almost impassable. There was considerable discussion on all aspects of the Rights of Way.

Mr T Hopkins advised the meeting that the Parish Council has no control, as the County Council are responsible for Public Rights of Way.

Mrs L Freer said that she would request that the County Councillor, Mrs C Fox convene a meeting with the Head of Department at Warwickshire County Council.

Signed By Chairman

Date:

Mr Trevor Hopkins

Mr T Hopkins reassured the members of the public that should an accident occur the County Council would be liable.

The Parish Clerk was asked to prepare a report, including emails, photographs and comments from this meeting.

Item 10b – Public Rights of Way Consultation

Mr J Arrowsmith confirmed that he had commenced his response to this consultation.

Mr J Arrowsmith also reminded the Councillors that the two year contract for footpath clearance would soon be up for renewal. Mr Arrowsmith confirmed that he would send a list of persons to contact to the Clerk.

All members of the public left the meeting at this point.

Item 5-Reports from Borough Councillors

Mrs L Freer had nothing further to report.

Item 4a – Street Lighting Debate

Mrs K Meads advised the Councillors that plans had been received which showed all of the streetlights that would be switched off between midnight and 5.30am. Mr T Hopkins confirmed that there was no consultation or debate, on this matter as Warwickshire County Council would implement the Part Time street Lighting from April 2013.

Item 4b -Mancetter Extra Care Scheme

Mrs K Meads confirmed that an archaeological scan had been completed on the site on 11th July 2012.

Item 6 - Correspondence Received

A list of correspondence received was issued to all Councillors.

Item 7-Cheques, Accounts and Finance

The Parish Clerk, Mrs K Meads issued a Financial Statement up to 24th July 2012.

Item 8-Information Commissioners office

Mr T Hopkins reported that the Clerk, Mrs K Meads has registered as the Data Controller for Mancetter Parish Council. This action is to conform to the Data Protection Act 1998. The certificate number is Z3226968. As part of this registration all correspondence and contact with members of the public must be via the Clerk.

Item 9-Councillors Code of Conduct

Papers explaining the new arrangements regulating the conduct of members of local authorities, including parish councils and the registration and disclosure of their pecuniary interests, as required by The Localism Act 2011, had been distributed by the Clerk, before the meeting.

Item 11 – Cemetery and Maintenance

11a – Handyman jobs in the Cemetery

Mrs K Meads confirmed that the jobs list was being tackled when the weather permitted.

Item 12-Allotments

Allotment clearance- Mr T Hopkins reported that a skip had been hired and the asbestos has been removed from the allotment. Therefore, the hazard had now been removed.

Signed By Chairman

Date:

Mr Trevor Hopkins

Mr T Hopkins reported that three allotments had not been cultivated and the weeds were becoming a hazard. Mrs K Meads confirmed that she would write to the tenants and remind them of the rules of renting an allotment.

Item 13 – Draft Core Strategy and neighbourhood Plan

Mrs K Meads confirmed that she had received the final version of the Core Strategy Document.

Item 14 – Publicity

14a-Summary minutes

Mrs K Meads circulated Summary Minutes for 22nd May 2012.

14b- Newsletter

Mrs K Meads advised that the report for the May, June and July edition of Mancetter Matters had been sent in. Mr T Hopkins signed a paper copy of the reports for the files.

Item 15 – Diamond Jubilee

15a- Area Forum Grant

Mrs K Meads confirmed that the Parish Council had been successful in their request for a grant to plant trees in the cemetery to commemorate the Diamond Jubilee of Queen Elizabeth II.

Discussion took place on the planting of the trees and it was decided that a Tree Planting Ceremony would be organised for Thursday 20th September 2012.

15b – MVCA Medals and transport

Mrs K Meads reported that although schools had been contacted and posters distributed, there had been a poor uptake of commemorative medals.

Item 16 – Ridge Lane Community Room request for support

Details of this request had been distributed before the meeting. However, as other funding is no longer available this request has been withdrawn at this time.

Item 17-Planning Applications

The following planning applications had been received and were discussed:

- 27 Mancetter Road, Mancetter – two storey side extension, single & two storey rear extension, single storey front extension. **No objections**
- 80 Manor Road, Mancetter – Garage to side, with bedroom above. **No objections**
- 22 Lodge Close, Mancetter – removal of some trees causing damage. **No objections**
- The Old Vicarage, Mancetter – demolition of wall and reduction in height of section of wall. **No objections**

Item 17 - Date of next meeting

Tuesday 25th September 2012

There being no further business Mr T Hopkins closed the meeting at 9.47pm

Signed By Chairman

Date:

Mr Trevor Hopkins