

**PARISH COUNCIL MEETING  
OF THE PARISH OF MANCETTER**

Minutes of the Parish Council Meeting of the Parish of Mancetter, held on Tuesday 23<sup>rd</sup> July 2013 commencing at 7.00pm in the School Room, St. Peter's Church, Mancetter.

**Present:**

<b>Chairman</b>	Mr T Hopkins
<b>Parish Councillors</b>	Mrs J Marshall, Mrs S Healy, Mrs J Mawson, Mr A Benham,
<b>Parish Clerk</b>	Mrs K Meads
<b>Police</b>	PCSO Ashley Wynder

**Item 1-Apologies**

Mr B Hamson, Mr C Tooby, Mr H Blackburn.

These apologies were accepted.

Other apologies were received from: Mr J Arrowsmith, Mrs A McLauchlan County Councillor, Mr M Davis and Mrs L Freer, Borough Councillors.

**Item 2 – Notice of Interest**

Mr T Hopkins and Mrs J Mawson declared an interest in Item 10-Allotments.

Mr T Hopkins declared an interest in item 9 – Church perimeter wall.

**Item 3a-Approval of minutes of the Annual Parish Meeting of 21<sup>st</sup> May 2013**

It was proposed by Mrs S Healy and seconded by Mrs J Marshall that the minutes be accepted.

**Item 3b-Approval of minutes of the Annual Parish Council Meeting of 21<sup>st</sup> May 2013**

It was proposed by Mrs S Healy and seconded by Mrs J Marshall that the minutes be accepted.

**Item 3c-Matters arising from the Annual Parish Council Meeting.**

There were no matters arising.

**Item 4-Reports from County and Borough Councillors.**

There were no reports.

Mr T Hopkins asked PCSO Ashley Wynder to give his report at this time.

PCSO Wynder reported in detail on incidents in the Parish within the last three months.

One of the police actions from the recent Area Forum Meeting was concern about the speed and volume of traffic through Ridge Lane. Police have been in the village with mobile cameras.

Feedback from residents about Police presence in the village has been very positive.

Mr T Hopkins asked if there was any additional cover in place during the school holidays, to which PCSO Wynder answered that there was no extra cover at that time.

Mrs S Healy stressed concern that in 2012 a neighbourhood Watch vehicle had been in Mancetter and some residents had signed up to receive further information, but to date none had been forthcoming. PCSO Wynder said that he would follow this up.

Discussions about parking at local schools took place and PCSO Wynder assured everyone that any restrictions would be enforced wherever possible.

**Item 5- Footpaths and Public Rights of Way**

Mr J Arrowsmith was not present at the meeting, but he did report that the culvert in Monks Path Lane had now been re-built.

**Item 6- Any other Parish Business for discussion**

**6a-Bulbs in Ridge Lane**

Mrs K Meads reported that she had been in contact with Morgan Sindall who confirmed that they will plant more bulbs in Ridge Lane later in the year.

**6b-Community Right to Bid**

Mrs K Meads requested that this item be carried forward to the next meeting.

**6c-Organisations List**

Mrs K Meads requested that this item be carried forward to the next meeting.

Signed By Chairman

Date:

Mr Trevor Hopkins

### **Item 7 – Correspondence**

A full list of correspondence received had been passed to councillors.

The following items were discussed in detail:

- **Pay Scales-** Mrs K Meads notified the Councillors that new pay scales for clerks had been received which resulted in a 1% increase.
- **A New Future-NALC** Mr T Hopkins had a document which had been issued at a recent meeting he had attended about the future of NALC. This was a consultation document and after discussion it was passed to Mrs S Healy for completion.

### **Item 8 – Cheques and Accounts**

Mrs K Meads issued a full statement of all accounts up to 22<sup>nd</sup> July 2013.

All cheques and bank payments were signed in accordance with the bank mandate.

#### **8a–High Interest Deposit Bond**

This bond is due to mature on 4<sup>th</sup> September. Mr T Hopkins notified the members that WALC have recently invested in a High Interest Bond which is available to Local Councils. The members discussed this option and it was proposed by Mrs S Healy that the power to decide where to invest be passed to, The Chairman, Mr T Hopkins, the Vice Chair, Mrs J Marshall and the Clerk, Mrs K Meads.

The Clerk agreed to contact Mrs A Hodge at WALC for more information.

#### **8b-Annual Accounts**

Mrs K Meads advised that she had been contacted by Grant Thornton the new auditors, who requested further information, but then realised that they already had the correct information.

#### **8c-Review of Reserves**

All reserves were discussed:

**Community Halls-**There are not as many groups booking the Ridge Lane Community Hall and they may need financial help in the future.

**Cremation Area-**Although most of the work on the new cremation is complete there is still more work to be undertaken in the cemetery.

**Cemetery Footpath widening-**Work will need to start soon on the crumbling paths in the cemetery, Mrs K Meads will determine the procedure for obtaining permission to start this work.

**Ridge Lane Play Area-**Some time ago it was agreed that a tennis and basketball court be marked out on the play area. A meeting with a lining contractor has been arranged for Monday 29<sup>th</sup> July 2013.

**Grant Making Policy-**It was agreed to hold the reserve as listed.

**Balance of 106 monies-**It was agreed to hold the reserve as listed.

Due to the uncertainty over Council Tax capping in future years it was proposed by Mrs S Healy, seconded by Mrs J Mawson that all reserves remain as they are. This was unanimously agreed.

### **Item 9– Cemetery and Maintenance**

**9a Fallen Tree, damage to headstone** –Mrs K Meads confirmed that the headstone had been repaired and that the family had thanked the Parish Council for dealing with the situation so swiftly.

**9b Church perimeter wall** – Mrs K Meads advised that the wall near to The Green had become a little unstable. A quote from a resident and local contractor had been received to complete the work. It was proposed by Mrs S Healy and seconded by Mrs J Mawson that this quote be accepted on the grounds of a good price, giving work to local contractors and also a resident of the Parish. Due to the low value of the work it was not necessary to obtain a further quote.

**9c Cemetery Register and plans** – Mrs K Meads confirmed that the linen plan of the closed churchyard had now been updated, along with all ledgers. A register of all interments up to the end of 2012 had been compiled and checked to headstones where possible. Mr T Hopkins requested that a vote of thanks be recorded to Mrs K Meads for this work.

**9d New and replacement grit bins-** It was proposed by Mrs S Healy and seconded by

Signed By Chairman

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Mrs J Marshall that:

- the grit bin stolen from Ridge Lane be replaced and possibly re-sited near to the houses in Quarry Lane
- a new grit bin be sited near to Gramer Cottages opposite the church
- the grit bin in Mill Lane to be checked for damage.

Mrs K Meads will liaise with Warwickshire County Council on this matter.

**9e Bulbs planted in the Parish** –Mrs K Meads was asked to obtain prices on crocus and snowdrop bulbs which could be planted in the Parish.

**9f Wild Flower Meadow-** Discussion took place about the field next to the cemetery extension. It had been agreed in 2012 that wild flower seeds be planted in this field. Mrs J Mawson suggested that poppies could be included in the mix to commemorate the Centenary of the First World War.

**9g Roses in Cemetery-** Mrs S Healy asked if the roses in the closed churchyard could be pruned as part of the cemetery maintenance. A budget of £25 was proposed by Mrs J Mawson and seconded by Mrs J Marshall for feed and compost.

#### **Item 10 – Allotment Update**

Mr T Hopkins advised that the vacant allotment reported at the last meeting had been taken on by the person on the waiting list. There is currently one new name on the waiting list.

#### **Item 11 – Core Strategy and Neighbourhood Plans**

No update on the Manor Road Scheme was available.

The Core strategy and neighbourhood Plan for NWBC was rejected at its first reading.

Mr T Hopkins advised that both Arley and Austrey Parish Councils had expressed an interest in preparing a Neighbourhood Plan. Mrs K Meads agreed to contact Austrey Parish Council to ask what had prompted this action.

#### **Item 12- Grant Making Policy**

Mrs K Meads advised that no applications had been received.

#### **Item 13 – Publicity**

**13a** Summary Minutes of the meeting held on 21st May were agreed as correct and signed by Mr T Hopkins.

**13b** Mrs K Meads advised that a report for the June edition Mancetter Matters had been sent in.

Mr T Hopkins signed a paper copy of the report for the files.

#### **Item 14 – Planning Applications**

The following Planning Applications were discussed:

Mrs K Meads advised that the applications for Outwoods Farm, Monks Park Lane and the outline application for Rural Worker Dwelling at Whitegate Farm, Quarry Lane had both been withdrawn.

New applications:

**Dobbies Garden World: Mobile Veterinary Unit.** This application was discussed in detail and it was agreed to object to this application.

#### **Other planning matters:**

Mr T Hopkins advised that he had attended the Quarry Liaison meeting on 3<sup>rd</sup> June 2013 and confirmed that at that time a full board of directors had not been appointed at Lafarge Tarmac.

There had been no decision made about the extension to the quarry.

#### **Item 15 - Date of next meeting-**Tuesday 24<sup>th</sup> September 2013

Mrs K Meads asked if the date of the March 2014 meeting could be changed from 25<sup>th</sup> March to 18<sup>th</sup> March, this was agreed in principle.

#### **Other matters**

Mr T Hopkins advised that he had attended the Coventry, Solihull and Warwickshire Resilience Team meeting, this was formerly the Emergency Planning Meeting.

The chairperson is available to attend local meetings.

There being no further business Mr T Hopkins closed the meeting at 9.22pm

Signed By Chairman

Date:

Mr Trevor Hopkins